

The NIDCR Extramural Program is seeking a scientist with outstanding organizational and communication skills to fill a Health Specialist position.

The Health Specialist assists the Branch Chief and Program Directors in the Branch in the development, coordination, and management of grants, cooperative agreements and contracts, and in other activities that support the goals and objectives of the Branch. Specific duties and responsibilities may include assisting in the organization of scientific meetings, symposia and workshops; conducting literature searches on relevant scientific areas to support the development of initiatives; the development and maintenance of scientific databases and research resources to support scientific planning and portfolio analysis; the preparation of a variety of presentations, briefings reports and funding plans; communicating with applicants and grantees to provide technical assistance about applications and funded projects.

If there are any questions, contact our Human Resource Specialist, Ms. Michelle Lipinsky at 301-594-2286, or me at 301-594-0618.

Health Specialist - GS-0601-11/12

Opening - Closing Date: November 21, 2008 - December 5, 2008

For additional information and to apply see:

NIDCR-09-306859-CR-DE

<http://jobsearch.usajobs.gov/getjob.asp?JobID=77623508&AVSDM=2008%2D11%2D21+00%3A03%3A01&Logo=0&sort=rv&vw=d&brd=3876&ss=0&customapplicant=15513,15514,15515,15669,15523,15512,15516,45575&q=NIDCR-09-306859> : Open to all U.S. citizens

NIDCR-09-306859-CR-MP

<http://jobsearch.usajobs.gov/getjob.asp?JobID=77625956&AVSDM=2008%2D11%2D21+00%3A03%3A01&Logo=0&q=NIDCR-09-306859-CR-MP&FedEmp=Y&sort=rv&vw=d&brd=3876&ss=0&FedPub=Y&SUBMIT1.x=28&SUBMIT1.y=13> : Open to Federal employees and status candidates

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<<http://www.nidcr.nih.gov/AboutUs/StaffDirectoryandOrganization/OrganizationalCharts/DivisionOfExtramuralResearch/>>